Annex A - Instructional Guide

Step 1 – Download Parents Gateway Mobile App

- a. Open the Apple App Store or Google Play Store app on your mobile phone.
- b. Search for the 'Parents Gateway' mobile app or scan the QR code provided.
- c. Download and install the app onto your phone.
- d. Enable 'Allow Notifications' to receive push notifications.

Note: In order to continue receiving notifications, users should not log out of the app.

Note: Supported OS Versions - Android 6.0 or later & iOS 9.1 or later

Step 2 – One-Time On-boarding



(i) Tap on "Log in with SingPass" and Log in with your SingPass (2FA)	(ii) Tap on "Retrieve" to retrieve your child(ren)'s information	(iii) Tap on "Done" to complete on- boarding	(iv) You should see your child(ren)'s school announcements and activities (if any)
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